

**REQUEST FOR PRESENTATION PROPOSAL**  
**7th Annual Afterschool Conference**  
***“Find Your Pot of Gold... Discover the Value of  
Your Profession”***

Sponsored by the  
**Pasco Learning and Activity Centers of Enrichment**  
**Saturday, March 17, 2018**  
**River Ridge Middle/High School, New Port Richey, Florida**

We are pleased to invite you to submit a Proposal for Presentation for the *7th Annual School Age Conference*. We are eager for you to share your proficiency and knowledge in the area of school age childcare program best practices during this 1-day conference.

The content of your workshop should highlight skills that can be utilized immediately by school age childcare professionals in order to enhance their professional growth and capabilities, which in turn will have a positive impact on the children in their care. Please keep in mind that there are diverse populations and varying levels of knowledge in after school programs. Presentations will be 45 minutes in length. Sessions are expected to emphasize best practices in one or more of the following topic areas:

**Suggested Topics include:**

- |                                   |  |  |
|-----------------------------------|--|--|
| • STEM                            | • Collaboration                            | • Marketing  |
| • Afterschool                     | • Team Building                            | • Recreation   |
| • Curriculum/Activities           | • Staff Development/<br>Coaching/Retention | • Space Design   |
| • Technology                      | • Bullying and Aggression                  | • Cultural Enrichment<br>Activities<br>(Music, Dance, Art) |
| • Health and Nutrition            | • Child Development                        | • Partnerships   |
| • Movement/Physical<br>Activities | • Conflict Resolution                      |  |
| • Obesity                         | • Leadership Strategies                    |  |
| • Inclusion                       | • Managing Behavior                        |  |

**Guidelines:**

*The following criteria will be used to select presenters, as time slots and space for presenters during the conference are limited:*

- Ability to draw, engage and inspire participants
- Content that appeals to a variety of skill levels
- Well-defined content, objectives and presentation techniques
- Relevance to a culturally diverse audience
- Interactive, hands-on format that encourages collaboration
- Experience and qualifications of presenters

**Workshop Guidelines:**

- Professional development opportunities with intended outcomes are expected during the sessions. Sale of products or product placement is prohibited.
- Workshops will be one hour in length and held in classrooms or theater, while other sessions are concurrently being conducted.
- Handouts are encouraged. Please have at least 45 copies per session.
- Modifications to workshops may be suggested due to the time, space and conference program needs.
- Presenters will receive free admittance to the conference and complimentary lunch.

**Audio Visual Needs:**

***Please bring your own audio/visual equipment, which may include computers, overhead projectors, LCD projectors, VCR's with monitor and extension cords that are required for your presentation.***

**Travel/Hotel:**

Presenters are responsible for their own expenses and travel arrangements. Please email: Amanda Buchs at, [abuchs@pasco.k12.fl.us](mailto:abuchs@pasco.k12.fl.us) for a list of hotels that have been secured for the conference at a reduced rate.

**7th Annual Afterschool Conference**  
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**Presentation Proposal Application**

Title of Presentation: \_\_\_\_\_

Name/Title of Presenter: \_\_\_\_\_

Name/Title of Co-Presenter: \_\_\_\_\_

Organization/Agency: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell/Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**All proposals are to include the following:**

**Brief Presentation Description:** This is a 50-word summary, which will appear in the conference program and other publicity material. This description may be edited.

**Presenter Biography:** Please describe in a 200-word summary, your professional achievements which include presentation experience along with your name, title and place of employment.

Please identify the intended audience that your presentation is geared towards:

- Administrative Track:** This track is designed for Executive Directors, Multi-Site Supervisors and District Level staff. This track will discuss current trends, leadership and human resource management.
- Site-based Management Track:** This track is designed for site-based management. This track is for managers that are the point of contact for children, families, school administration and site based staff. Content will contain strategies to effectively manage the daily operations of the program.
- Direct Care Provider Track:** This track is designed for the staff that has direct contact with the children. This track will focus on the instruments and daily usable knowledge for best practices of direct care providers.

Are you willing to present?  1session  2sessions  3sessions  4sessions

Will you need additional setup time?  Yes  No If yes, how long? \_\_\_\_\_

Type of Presentation:  Lecture  Interactive  Active/Noisy  
 Music  Outdoor/Open Space  Make & Take

**Rooms will be set up with classroom style seating. Please submit any special setup requests with this proposal. Audio Visual equipment is the responsibility of the presenter.**

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Mail to: **Amanda Buchs, PLACE Program, PLACE Program**  
**District School Board of Pasco County**  
**7227 Land O'Lakes Boulevard Building 7**  
**Land O'Lakes, FL 34638**  
Fax to: (727) 774-2487  
Email to: [abuchs@pasco.k12.fl.us](mailto:abuchs@pasco.k12.fl.us)

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